

Lyndon Township  
**REGULAR BOARD MEETING**  
17751 N. Territorial Rd., Chelsea, MI 48118  
Tuesday, June 17, 2008 @ 7:00 PM

APPROVED MINUTES

**Members Present:** MaryAnn Noah, Linda Reilly, Mary Jane Maze, LeeAnn Shanahan, Kathryn Francis

**Members Absent:** None

**Also Present:** Merritt Honbaum, Ordinance Officer

**Call to Order:** Noah called the meeting to order at 7:00 PM, followed by the Pledge of Allegiance.

**Call to the Public:** None

**Consent Agenda:** Reilly motioned, supported by Francis, to approve the consent agenda, with amendments made to the meeting agenda. CARRIED 5-0.

**State Police Report:** Francis gave an account of the 24 calls for assistance that transpired during the month of May.

**Herrst/Cane Property:** Noah asked for a motion to go into Closed Session to discuss the Herrst/Cane property. Reilly motioned, supported by Maze, to go into Closed Session. CARRIED 5-0.

Closed Session opened at 7:07 PM.

No action was taken during the Closed Session. Shanahan motioned, supported by Francis, to come out of Closed Session at 7:34 PM. CARRIED 5-0.

**Dry Hydrants:** Noah recommended amending the Township's previous plan to install four dry hydrants over a period of four years and instead, install all four dry hydrants this year to assure a reliable, quick water supply for use by our firefighters in Lyndon. Noah stated we have the fund balance and cash flow to do this and opened the topic for discussion. Francis stated she did not see an acute need and preferred to stay with the original plan. No action was taken.

**Propane to Natural Gas – Town Hall:** Noah reported on the costs involved to convert one furnace and two wall unit furnaces at the Township Hall from propane to lower cost (and regulated) natural gas. Noah stated the payback time on the cost of the conversion would be very short. Propane to gas conversion tables were presented, along with quotes from DTE Energy and one heating and cooling company. Francis stated the Annex was under a temporary permit and could not support the conversion at this time. No action was taken. Additional quotes will be obtained.

**Investment Policy Amendment:** Maze reported she spoke with Pat Hanniford about diversifying some of Lyndon Township's funds. Maze motioned, supported by Shanahan, to add Bank of America and Chase Bank as additions to Lyndon's investment policy for short-term CD's and/or interest bearing checking accounts and to remove Smith-Barney. CARRIED 5-0.

**Police Protection:** Francis reported Waterloo Police Chief, Tom Cottrell, is working on their budget and asked if Lyndon would like to have services with them. It was the general consensus of the Board that the offer was appreciated; however, confident that current coverage is satisfactory and feels additional coverage is not needed at this time.

**Annex Building:** Noah reported she was puzzled by the Stop-Work Order placed on the Township, based on the need that a permit be pulled and paid for the low voltage landscaping light in front of the hall. Noah stated the Township was exempt from provisions of the sign ordinance as a government entity. Noah asked the Board's permission in asking CACA for professional courtesy in waiving the fee if a building permit is required for the sign. Reilly motioned, supported by Shanahan, to ask CACA for professional courtesy in waiving the \$157 permit fee for the low voltage landscape light, and if they would not afford that professional courtesy to the Board, motioned to go ahead and pull and allow the Township to pay for the permit. CARRIED 5-0.

**Annex Building Roof:** Francis requested this subject be tabled until the Annex comes off temporary status.

**Fall Clean Up:** Noah suggested getting ready for the fall clean up and asked R. Petrie to interface with Sylvan and Dexter Townships, and J. Kalmbach to coordinate a date.

**M-52/Werkner Road Intersection:** Noah reported she has been part of several discussions regarding the situation at the M-52/Werkner Rd. intersection and has been trying to schedule a meeting to talk about the issue. Noah stated Pam Byrnes believed the situation had already been remediated with addition of a right turn lane; however, local residents feel it is now even more dangerous.

**Purchase Sewer Tap:** A Resolution was offered by Noah, seconded by Maze, requesting the purchase of one sewer tap from Dexter Township for a parcel within the Lyndon Township Sewer Service Area serviced by the Multi-Lakes Sewer Authority and identified as Tax ID E-05-02-400-002, located at 488 Bruin Lake Drive, Gregory, MI 48137. CARRIED 5-0.

**Town Hall Portable Air Conditioning:** Reilly reported she would like the Board to consider purchasing a portable air conditioner to be used primarily for elections and meetings on the second floor of the Town Hall. No action was taken.

**Fence to Protect Drain Field Area:** Reilly reported the newly cleared drain field needs to be kept secure and requires fencing to keep cars/trucks off, etc., in addition to seeding the area. The Board agreed to secure quotes for the necessary work.

**Bumper Guard/Driveway Approach at Town Hall:** Reilly stated she would like the Board's permission to have Bollingers fix the cement bumper guard to protect the Township. Reilly also noted gravel was needed in the driveway approach. Francis motioned, supported by Shanahan, to make the improvements to the driveway and to fix the bumper guard, not to exceed \$200.00. CARRIED 5-0.

**Policies & Procedures:** None

**Reports:**

CAPT/DART – Meeting canceled.  
CAFA – Report by Noah.  
Multi-Lakes – Report by Noah.  
Leoni Sewer – Report by Noah.  
Sylvan Sewer – Report by Noah.  
CACA – No meeting/report.  
WWRA – Report by Reilly.  
Planning Commission – Maze reported the Planning Commission continues to work on the Master Plan.  
Ordinance Officer's Report – Honbaum reported four zoning permits were issued in the last month and that 9 out of 10 residents who received blight notices have complied.

Supervisor's Report: Noah reported she has consulted with DTE Energy in locating gas mains throughout Lyndon Township and wants to get that information out to residents so they will know they have options over propane. Noah stated she plans to post this information on Lyndon's website before fall.

***Other Business:*** Noah stated the report from David Klusman, Washtenaw County Department of Planning and Environment, recommends the Township put in a new well based on proximity of the well to an abandoned oil tank and to the drain field. The inspection was done as requested by the area building department. The Board will secure quotes for selection at the next Board meeting.

***Call to the Public:*** Public comment was heard from one person.

***Adjournment:*** Francis motioned, supported by Maze, to adjourn at 9:10 PM.

Respectfully submitted,

Roxanne Petrie  
Office Manager