

APPROVED MINUTES
LYNDON TOWNSHIP REGULAR BOARD MEETING
DECEMBER 6, 2005

Members Present: MaryAnn Noah, Linda Reilly, Mary Jane Maze,
LeeAnn Shanahan, and Kathryn Francis

Also Present: Bob Mester, Deputy Ordinance Officer

Supervisor Noah called the meeting to order at 6:00 p.m. with the Pledge of Allegiance to the Flag.

Consent Agenda: Adopted as presented.

Annual In-Service Workshop Options: Sylvan Township will be hosting a training session for public officials in this area of the county. Noah reported that one topic of interest from the Ordinance Department is the subject of Blight and a solution other than court for those who don't clean up after being cited several times. Francis reported that Pat Merkel is arranging this training session and the topics he has chosen are Basics of Planning and Zoning and Staying Out of Court. Tentatively, the training session will be held in either January or February 2006.

Multi-Lakes Contract – Plant Upgrade: Reilly moved and Shanahan supported to adopt the Multi-Lakes Water and Sewer Authority, Wastewater Treatment Plant Improvements Contract, as presented. Roll call vote: Noah-aye; Reilly-aye; Maze-aye; Shanahan-aye; and Francis-aye. Carried. Noah will obtain the executive contracts from Dan Myers, of Washtenaw County for Reilly to process.

Township Network Programming: The Board reviewed bids for Lyndon Township Technology and computer support, and to complete the file sharing network. Reilly moved and Francis supported to hire Greg Zamenski, of Advanced Assessment Technologies as the lead computer technician, and Stewart Robinovitz as an assistant computer technician, both for a rate of \$30.00 per hour for labor. Roll call vote: Noah-aye; Maze-aye; Reilly-aye; Shanahan-aye; and Francis-aye. Carried.

Policies and Procedures:

Cancellation of Meetings: Noah reported that she is working on this policy. She plans on completing it and presenting it at a future Planning Commission Meeting.

Social Security Number Privacy Policy: Reilly presented a Michigan Social Security Number Privacy Act Policy to protect the confidentiality of Social Security numbers obtained in the ordinary course of township business. (See Attachment A and Attachment B) Noah reported that the Board of Review could be removed from the list on attachment B, as Noah could black-out the numbers on the Board of Review paperwork.

Noah moved and Shanahan supported to adopt the Lyndon Township Michigan Social Security Number Privacy Policy (See Attachment A and B). Roll call vote: Maze-aye; Reilly-aye; Noah-aye; Shanahan-aye; and Francis-aye. Carried.

Reports:

Chelsea Area Construction Agency: Francis reported that they are going to meet tomorrow, and there is discussion on the east and west expansion of the facility. Noah offered a suggestion for the agency to consider when remodeling. She suggested that the agency consider installing lights that do not light up the entire sky, but lights with a neon light cap would work well and the light rays go downward.

Planning Commission: Noah reported that she was at the last Planning Commission Public Hearing regarding a Special Land Use Permit for the North Lake Country Store. Noah was present at that meeting as a representative for the Multi-Lakes Sewer Authority. She reported that she felt that the Planning Commission did an excellent job that night and was very thorough. The next phase for the North Lake Country Store is the Site Plan Review, in which the Township Board will be involved in that final decision. Trustee Shanahan will be abstaining, as there is a conflict of interest since she is an employee of the North Lake Country Store.

Multi-Lakes Sewer Authority: Noah reported that there will be a rate study Thursday night, involving two people from Jones and Henry.

Chelsea Area Fire Authority: Noah reported that the new fire chief began work on November 21, 2005, and the new fiscal year budget has been adopted, which begins on March 1, 2006.

Ordinance Officer's Report: Bob Mester, Deputy Ordinance Officer reported that the Township has received the final approval from Peter Flintoft on two private roads, and those files can be closed. Noah requested that Mester get the letters from the members in good standing on those private roads.

Other Business:

Francis presented a letter from Zoning Board of Appeals Chair, John Francis (see attachment C) to the Lyndon Township Board, including information he has received from the Michigan Township Association. John Francis believes there is no reason for the Zoning Board of Appeals to meet for the sole purpose of approving minutes. MTA states that if the ZBA approved a final written decision at the same meeting where it made the decision, then the 21 day period would begin the day after the meeting at which the decision was made.

Noah requested that the Board look this paperwork over, and discuss the possibility of adopting this policy next month.

Adjournment: Francis moved and Reilly supported to adjourn the meeting at 6:55 p.m. Meeting was adjourned without objection.

Respectfully submitted,

Carol A. Morrow