

APPROVED MINUTES
LYNDON TOWNSHIP BOARD MEETING
October 10, 2006

MEMBERS PRESENT: MaryAnn Noah, Linda Reilly, Mary Jane Maze and
Kathryn Francis

MEMBERS ABSENT: LeeAnn Shanahan

ALSO PRESENT: Merritt Honbaum, Ordinance Officer

Supervisor called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Call to the Public: N/A

Consent Agenda: Adopted as presented.

Pat Hanniford-Annual Audit: Hanniford gave the annual audit report, presented graphs for viewing and stated the following:

1. The Fund Balance is in very good shape.
2. The Township is continuing to build the Fund Balance.
3. The Balance sheet is in good shape
4. The Board did a good job budgeting this year and did a good job controlling costs.

Multi-Lakes Special Assessments: Noah presented a letter from State of Michigan Department of Treasury in regards to the Multi-Lakes Special Assessments. (See Attachment A). Hanniford commented on the document stating that the letter is in compliance with the State and he was in agreement with following it. Noah stated that she will work together with Hanniford to present a resolution to the Board next month.

New Computer Report: Stewart Robinovitz reported that Office Manager, Morrow's new desk top computer has been ordered. Robinovitz also presented a proposal to the Board for a new lap top computer (See Attachment B). Robinovitz felt that it could be used for taking minutes at meetings, budget workshops, at home use, presentations, and also would be useful if a staff member's computer broke down. Robinovitz stated that one could be purchased in the \$1,000.00 range.

Maze moved and Reilly supported to purchase a lap top computer using the money which is left over from the original \$2,000.00 approved last month. Carried.

Robinovitz reported that he would like the Township to get him the Ordinances to put on the Township website.

Fall Clean-Up: Maze and Noah reported that the annual Fall Clean-up was a success.

Heating and Cooling Ventilation System: The Township received four bids for a heating and cooling ventilation system. Reilly moved and Maze supported to table this item until next month for clarification on the bids. Carried

ZBA Board Members Presentation: Zoning Board of Appeals chair, John Francis addressed the Board regarding the July 18th Nowak appeal, stating that he is here to discuss proper procedures when a resident requests a variance.

He stated that he would like the Township Board to submit a written summary of their position to the ZBA prior to a hearing, and if they had done so, in the Nowak appeal it would have been very helpful.

Francis stated that when the Nowak's filed the lawsuit, and a meeting was held at the Township with the Township Attorney, Supervisor, Ordinance Officer and Francis, which overruled the Zoning Board of Appeal's decision, he felt that was a mistake procedurally and he was uncomfortable with it.

Noah stated that when the Township is sued, it is her position to step in and contact the Township Attorney. She recommended that Francis have the Township Attorney attend the next Zoning Board of Appeals meeting to clarify this situation.

Leon Moore addressed the Board stating that Ordinance Officer, Merritt Honbaum is the representative from the Township Board for the Zoning Board of Appeals. Moore would like Honbaum to write a written summary including any issues involved with a variance request, that the Board may want the Zoning Board of Appeals to consider when they make their decision. If the Township has a questionable issue, the Zoning Board of Appeals would like to get it in a memo upfront, that way they will be in a better position to make a decision.

Moore also stated that if there is an interpretation change, it should come back to the Zoning Board of Appeals in a public forum.

Noah reiterated that the Zoning Board of Appeals would like more input and facts in writing from the Ordinance Officer on each Zoning Board appeal.

Noah reported that she would like to talk to the Township Planner and/or MTA regarding necessary procedures, and possibly set up by-laws for the Zoning Board of Appeals and the Planning Commission.

Chelsea Area Construction Lawsuit: (See Attachment C) Katie Francis read aloud a letter from Attorney Fred Lucas stating that the individual municipalities will be dismissed from the litigation this week regarding the Kies v.CACA lawsuit.

Dry Hydrant: Noah reported that two Chelsea Area Fire Authority firefighters are visiting the townships requesting to have one or two dry hydrants in the area in order to have better water delivery. They would like to have one at Green Lake and one off Hadley Road on North Lake. The Board will collect prices and revisit this item next month.

North Lake Weed Control: Noah reported that Jeff Krmarik is handling the North Lake Weed Control program. The North Lake residents will receive a survey, and approximately 78%-80% will need to be in favor of it for it to happen.

Enbridge Pipeline Trial: Noah reported that she hand delivered all of the Enbridge Pipeline Tax Tribunal documents.

Road Commission Appointee: (See Attachment D) Noah reported that Tim Eder is not asking for a re-appointment to the Road Commission position. Jerry Dresselhouse has requested the position. The Board tabled this item until the November meeting. The Commissioners will act on it in December.

New Windows Update: Noah reported that Wallside Windows have installed the new windows in the Town Hall, but there is a small amount of painting needed to be done and the blinds need to be re-hung. Katie and John Francis recommended Don Schoenberg to do that work. Morrow will call him.

Policies and Procedures:

Meeting Cancellation Policy: Planning Commission chair, John Reilly requested clarification of the terminology of the Meeting Cancellation Policy. Noah will re-word it. Reilly moved and Maze supported to table this item until next month. Carried.

Reports:

WWRA: Francis reported they held a work session to work on the new facility issues and a committee was formed. They proposed size of the new facility is 120 ft. x 80 ft. There is a new manager and he will be meeting all of the townships. The City of Chelsea would like Lyndon to jointly purchase a new security camera with them for the facility.

CACA: Francis reported that the next meeting is October 24 at 3:30 p.m. and an architect will be attending.

CAFA: Noah reported that they received their new tanker, and that Sunday is the Fire Station Open House and the kick-off for Fire Safety Week.

Multi-Lakes Sewer Authority: They will be going out to bid in December or January.

Sylvan Sewer Authority: Meet tomorrow.

Ordinance Officer's Report: Honbaum reported five zoning permits and one land division.

Other Business: Reilly presented a list of proposed election inspectors for approval.(See Attachment E).

Francis moved and Maze supported to accept the list of election inspectors. Carried.

Maze requested approval to attend a one day seminar regarding tax collection for \$90.00. Francis moved and Reilly supported to approval Maze to attend a one day seminar for \$90.00. Carried.

Call to the Public: N/A

Adjournment: Meeting was adjourned at 9:50 p.m. without objection.

Respectfully submitted,

Carol A. Morrow
Office Manager