

PROPOSED MINUTES  
LYNDON TOWNSHIP BOARD MEETING  
July 11, 2006  
**PROPOSED MINUTES PENDING APPROVAL  
BY THE LYNDON TOWNSHIP BOARD ON AUGUST 17, 2006**

MEMBERS PRESENT: Mary Ann Noah, Linda Reilly, Mary Jane Maze,  
Kathryn Francis and LeeAnn Shanahan

ALSO PRESENT: Merritt Honbaum, Ordinance Officer

Supervisor Noah called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

*Call to the Public:* N/A

*Consent Agenda:* Reilly requested to add the item "Election Polling Place" to the agenda. Noah requested to amend the May 9, 2006 Closed Session minutes to change the word "and" to "at", in the first sentence. Reilly requested to amend the June 13, 2006 minutes to change the approval date from June 13, 2006 to July 11, 2006.

Shanahan moved and Reilly supported to approve the Consent Agenda with the above amendments. Carried.

Maze requested approval to pay two bills that recently arrived, one for \$131.00 and one for \$42.64.

Noah moved and Shanahan supported approval to pay the above two bills. Carried.

*Pat Hanniford:* Noah requested to table this item until the August meeting, since the audit is not done.

*Calling of Bonds/Multi-Lakes Phase II:* (See Attachment A) Noah is requesting that the Board authorize the prepayment of the Multi-Lakes Phase II Bonds from 2007 up to and including 2010. This is a principal amount of \$535,500.00. There will be a resolution prepared by the Bond Council at the August meeting.

*Multi-Lakes-Alternate Members:* Noah moved and Francis supported to nominate Mary Jane Maze and Linda Reilly to act as alternate members to the Multi-Lakes Board. Roll call vote: Noah-aye; Reilly-aye; Maze-aye; Shanahan-aye; and Francis-aye. Carried.

*Western Washtenaw Recycling Authority:* Francis presented a resolution for Western Washtenaw Recycling Authority to set an assessed fee of \$26.00 per year per dwelling unit for recycling.

Noah moved and Reilly supported to approve the new proposed rate structure for Western Washtenaw Recycling Authority. Roll call vote: Noah-aye, Reilly-aye; Maze-aye, Shanahan-aye, and Francis-aye. Carried.

*Wireless Washtenaw:* Noah reported that Wireless Washtenaw is looking to co-locate on either the PAX tower, Charter Communications Tower, with Consumers Power, or if none of these are feasible possibly at the Township Hall.

Shanahan stated that she would prefer they co-locate at one of the towers, and not at the Township Hall. Noah stated that she would check on co-location with Consumers Power. This item was tabled at the present time.

*Lyndon Township Network Update:* Reilly reported that Greg Zamenski has Morrow's, Reilly's, and Maze's computers all on the network now. Repair of the hub needs to be done and scanner still not working at this time.

*Election Polling Place:* Reilly reported that the State of Michigan is requiring that election polling places must be ADA compliant. Bruce Connell of Chelsea Area Construction came out to the Township Hall to evaluate. Three areas need to be corrected to be ADA compliant: A strip needs to be placed on the top step, an area of the ramp needs to be extended to 60"x60", and the front door knob needs to be changed to a handle style. Reilly is completing a grant application for funding, and she will also be collecting bids for the work to be done.

*Fall Clean-Up:* Francis reported that Dexter Township is interested in joining Lyndon Township in a Fall Clean-up. She stated that the County will be offering a Spring Clean-up in 2007, and asked the Board to please consider *only* having the Spring Clean-up next year and *omitting* a Fall Clean-up next year. The Board will proceed with a Fall Clean-up on September 30, 2006.

*Purchase of Development Rights:* Noah presented a memo to the Board asking if there is any interest in having the County come out to give a presentation on Purchase of Development Rights. The Board is not interested and this item was tabled indefinitely.

*Website Updates:* Francis reported that Stew Robinovitz would like to get all of the ordinances in disk form to put on the website.

*Townhall Windows:* Noah reported that last month the Board approved the Acme Glass Company to install new glass and windows at the Townhall. But Acme remeasured and produced a new quote which was \$1,100.00 more than the original one, and now has lost the bid. Noah stated that the Township now needs to get new updated window and glass quotes.

*Heating and Cooling Ventilation System:* Noah reported that the Township is in code violation due to the fact that there is no fresh air coming into the building. Chelsea Area Fire Chief evaluated the building, reporting the occupancy load at 90 humans. Bids for a ventilation system will need to be collected, based on an occupancy load of 90 humans. This item was tabled at the present.

*Private Road Ordinance Variance:* Francis reported that she would like to amend Section 9 of the Private Road Ordinance, believing that if a resident lives on a private road, and is requesting a permit for a home or garage because of a natural disaster, they should not have to apply for a private road variance. (See Attachment B)

After much Board discussion, Reilly moved and Maze supported that when in the event of a fire, wind, or natural disaster, the Township Board has the opportunity to waive the application fee, variance, deposit and expenses to consider the needs of our residents and their extenuating circumstances, and the ordinance will be left as it is.

Roll call vote: Francis-opposed, Shanahan-aye; Noah-aye; Reilly-aye, and Maze-aye. Carried.

*Policies and Procedures:*

*Electronic Communications Policy:* (See Attachment C)

Francis moved and Shanahan supported to approve the Electronic Communications Policy. Carried.

*Meeting Cancellation Policy:* Noah presented a new revision of a Meeting Cancellation Policy. Francis moved and Shanahan supported to table this item until next month. Shanahan would like to present it to the Planning Commission for review before it is approved.

*Service, Maintenance and Repairs Policy:* Francis presented a Service, Maintenance and Repairs Policy . The Board requested additional wording to include emergency and safety exceptions. Francis moved and Shanahan supported to table this item until next month.

*Reports:*

*WWRA:* Francis reported that the Personnel Committee is in the process of hiring a new manager.

*CACA:* Francis reported that they recently received a summons and complaint for a lawsuit, which is just in the beginning stages.

*Planning Commission:* Shanahan reported they have been working on the Master Plan. Jerry Nelson attended a Trails and Greenway Workshop and is gathering information on hiking and biking trails. Leon Moore has been reporting on the Community Septic Systems and would like to schedule a joint meeting with the Planning Commission and Township Board in the future to discuss Community Wastewater Treatment Plants.

*CAFA:* Noah reported that she and Gary Adams have recently had a few speaking engagements regarding the millage for the August Election. There was a training burn on N. Territorial Road recently, and a house fire on Roepke Road.

*Sylvan Sewer Authority:* There is a pending lawsuit.

*Ordinance Officer's Report:* Honbaum reported that he issued six zoning permits in the past month.

*Other Business:* Noah reported that the Board of Review can appoint an alternate member. This item was tabled until next month.

*Board Minutes:* (See Attachment D) Francis objected to Reilly's memo regarding not putting personal opinions in the minutes. Francis stated she will contact MTA regarding this issue.

*Call to the Public:* Ken Herrst complimented the Board on the way the Private Road Variance issue was handled tonight.

*Adjournment:* Meeting was adjourned at 8:45 p.m. without objection.

Respectfully submitted,

Carol A. Morrow  
Office Manager