

APPROVED MINUTES
LYNDON TOWNSHIP BOARD MEETING
June 13, 2006
**PROPOSED MINUTES PENDING APPROVAL BY
THE LYNDON TOWNSHIP BOARD ON JULY 11, 2006**

MEMBERS PRESENT: MaryAnn Noah, Linda Reilly, Mary Jane Maze,
LeeAnn Shanahan, and Kathryn Francis

ALSO PRESENT: Merritt Honbaum, Ordinance Officer
Gary Adams and Chief Jim Payeur, Chelsea Area Fire
Authority

Call to Order: Supervisor Noah called the meeting to order at 7:00 p.m. with the Pledge of Allegiance.

Noah requested to amend the sequence of the agenda, moving up the State Police report and the Chelsea Area Fire Authority report.

Francis moved and Reilly supported to amend the sequence of the agenda.

Call to the Public: N/A

State Police Report: State Trooper reported an attempted murder on June 6, 2006, at Bruin Lake Campground, four breaking and enterings, one criminal sex offense, one motor vehicle theft, one stolen property, one destruction of property, one drug possession, and six suspicious incidences.

Chelsea Area Fire Authority Fire Millage: Gary Adams addressed the Board to review the information and details regarding the millage on the August 8, 2006 election ballot. Gary Adams and Chief Jim Payeur answered questions from the Board and the residents.

Consent Agenda: Francis requested to add "Private Road Ordinance" to the agenda. Consent agenda was adopted.

Millage Resolution: Maze moved and Reilly supported to adopt the Chelsea Area Fire Authority Millage Resolution. (See Attachment A) Roll call vote: Francis-aye; Shanahan-nay, Noah-aye, Reilly-aye, and Maze-aye. Carried.

Lyndon Township Millage Explanation Letter: Noah requested Board approval on a millage explanation letter to be sent to the residents. Francis moved and Reilly supported to approve the millage explanation letter. Carried.

Lyndon Township Network Update: Township technician, Greg Zamenski was not in attendance. Noah reported that the computer network in the offices should be up and running in a few days.

Fall Clean-Up: Francis reported that the County will not be holding a Fall Clean-Up at the Western Washtenaw Recycling Authority site this year. Noah requested to table this item until next month in order to ask other Townships in the area if they would like to join in on a group Fall Clean-up.

Town Hall Windows: The Board reviewed several different quotes for new windows and glass replacement for the Township Hall. After much Board discussion, Maze moved and Reilly supported to secure a contract with Acme Glass, for new windows and glass replacement, not to exceed \$5,100.00, dependent that the windows will tilt-in for cleaning, and that the plexiglass for the outdoor bulletin board will be quoted verbally. Noah will get a price on Lexane (bullet-proof plexiglass). If the windows do not tilt-in, all of the quotes will be brought back to the Board for review. Roll call vote: Reilly-aye; Maze-aye; Noah-aye, Shanahan-nay, and Francis-nay. Carried.

Security Policy: Noah presented a Security Policy for Board approval. (See Attachment B) Maze moved and Reilly supported to approve the Lyndon Township Building and Township Assets Security Policy. Carried.

Nomination-CAFA At-Large Representative: Noah moved and Francis supported to nominate Gregory Williams for the Chelsea Area Fire Authority At-Large Representative position. Roll call vote: Reilly-aye; Noah-aye; Maze-aye; Shanahan-aye; and Francis-aye. Carried.

Homewild Drive South: Noah reported that the Chelsea Area Fire Authority has reviewed and approved the road turn around. Noah moved and Francis supported to acknowledge that the property owners of the private road, Homewild (South) have completed all the requirements of the Township including the building and CAFA approval of the T-turnaround. Homewild (South) is now recognized by the Township as a Conditionally Approved Private Road, subject to the conditions previously approved by the Township. Roll call vote: Reilly-aye; Noah-aye; Maze-aye; Shanahan-aye, and Francis-aye. Carried.

Private Road Ordinance: Francis proposed amending the Private Road Ordinance, stating that she believes that if a resident on a private road is NOT electing to rebuild, but rather is forced into it because of a natural disaster, he should NOT have to apply for a private road variance. (See Attachment C). Noah moved and Francis supported to table the issue until next month to gather more information. Carried.

Resolution-Restoration of State Revenue Sharing: Noah presented the Resolution. Maze requested to remove the words "such as the Single Business Tax" at the end of the 5th paragraph. Francis moved and Reilly supported to adopt the Lyndon Township Board of Trustees Washtenaw County, Michigan Restoration of Statutory Revenue Sharing Resolution,

with the correction made removing the words "such as the single Business Tax" at the end of the 5th paragraph. Roll call vote: Noah-aye; Maze-aye; Reilly-aye; Francis-aye; and Shanahan-aye. Carried.

Review of Fee Schedule: Noah had asked the Board last month to think about the possibility of increasing the Fee Schedule amounts. Maze moved and Shanahan supported to leave the Fee Schedule amounts as they are for now, and revisit this issue next year. Carried.

Heating and Cooling Ventilation System: Noah reported that there is no fresh air coming into the building, which makes the building stuffy and the building smells poorly. Noah presented two quotes for a ventilation system to be reviewed by the Board. Maze moved and Reilly supported to table this item until next month to gather more information. Carried.

Washtenaw County Road Commission Capital Improvement Program: Noah presented a Community Profile Survey for the Board members to complete and return to her.

Policies and Procedures:

Meeting Cancellation Policy: Noah moved and Shanahan supported to table this until next month. Carried.

Township Expenditures: Francis presented a policy which states that when the Board approves an expenditure, there must be a dollar amount included in the motion and the words "not to exceed" must be included. Francis moved and Reilly supported to approve the expenditure policy (See attachment D). Carried.

Reports:

WWRA: Francis reported that they are in the process of interviewing for a new manager. They should have 2 or 3 singled out by the end of the week.

CACA: They are bidding out the new building. It will be approximately 7000 square feet

Multi-Lakes Sewer Authority: Noah reported that they had their Public Hearing last week.

Ordinance Officer Report: Honbaum reported seven permits issued last month and two land divisions.

Wednesday Office Hours: Honbaum stated that during his busy season he sometimes needs to come in on Wednesdays, and would like to know how he should be compensated.

Reilly moved and Shanahan supported to compensate Honbaum \$15.00 per hour as needed on Wednesdays. Carried.

Call to the Public: Resident, Frank Groehnert announced that he will be running for Washtenaw County Commissioner.

Adjournment: Maze moved and Reilly supported to adjourn the meeting at 10:00 p.m.

Respectfully submitted,

Carol A. Morrow
Office Manager