

APPROVED MINUTES
LYNDON TOWNSHIP REGULAR BOARD MEETING
MAY 10, 2005

Members Present: MaryAnn Noah, Linda Reilly, Mary Jane Maze, Kathryn Francis,
and LeeAnn Shanahan

Also Present: Merritt Honbaum, Ordinance Officer

MaryAnn Noah called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the flag.

Call to the Public: No Comment.

Consent Agenda: Francis stated that there was a correction made to the March 30, 2005 Board minutes which needs to be added under Consent Agenda for approval. Reilly moved and Shanahan supported to approve the Consent Agenda with the approval of the correction to the March 30, 2005 Board minutes. Roll call vote: Noah-aye; Reilly-aye; Maze-aye; Shanahan-aye, and Francis-aye. Carried.

Multi-Lakes WWTP and Septage Receiving Station: Noah introduced Dan Myers from The Washtenaw County Department of Public Works and Leon Moore from the Washtenaw County Environmental Health Department.

Dan Myers explained the proposed Resolution to Initiate a Wastewater Plant Expansion Project for the Townships of Lyndon, Dexter, and Putnam, through the Washtenaw County Board of Public Works.

Leon Moore thoroughly explained the present state of septic disposal in and around the Washtenaw County area, and how a Municipally Operated Facility would work.

Initiating Resolution- Multi-Lakes: Maze moved and Reilly supported to adopt the Resolution to Initiate a Wastewater Plant Expansion Project for the Townships of Lyndon, Dexter, and Putnam through the Washtenaw County Board of Public Works. Roll call vote: Maze-aye; Reilly-aye; Noah-aye; Shanahan-aye; and Francis-aye. Carried.

Police Services Report-MaryAnn Noah: Noah informed the Board that at the CEO meetings they are suggesting the possibility of an Authority being formed in the future regarding Police Service. She would like Lyndon Township to keep their options open. Francis volunteered to serve as Noah's back-up if she ever cannot attend one of these meetings.

Access to Joslin Lake-Merritt Honbaum: Honbaum explained to the Board that Mr. and Mrs. Sager contacted him and insisted to him that the Township's P-5 District provisions of the Zoning Ordinance be enforced against some property owners who are using the access site to Joslin Lake in violation of the ordinance.

Honbaum stated that there are new homes built on parcels which were vacant in 1983, and some older homes also. Honbaum and Noah both felt that information needs to be researched as to who is a new user and who isn't before any decisions are made. The Board suggested that Noah and Honbaum sit down and work on an acceptable method to deal with this situation.

Michael and Anita Bross-Request that Private Road variance be Waived: Michael Bross stated to the Board that on April 28, 2005, Merritt Honbaum told him that he needed to repeat the process of getting a road variance in order to get a zoning permit to put an addition on his pole barn. He stated that he went through the road variance process three years ago and didn't see a reason he needed to go through it again, and felt the road variance requirement should be waived. Noah explained the need for the variance. The Board stated that the variance is needed.

John hood and Tom Capper-Conditionally Approved Private Road Application: Honbaum explained to the Board that Mr. and Mrs. Capper and Mr. and Mrs. Hood have complied with all the requirements regarding their application for a conditionally approved private road. They have formed an association, incorporated, and recorded the easement for the turn around for the Fire Department. They have met all the requirements of the Lyndon Township Board, except mounting a road sign at the entrance. The Washtenaw County Road Commission suggested they NOT name the road, but continue to use the Werkner Road address. The Road Commission would probably want the entrance to the new road paved. Honbaum recommended that the Board remove the condition of a road name and accept the road as is. Francis moved and Shanahan supported to remove the condition of naming the above mentioned road and accept the road as is, two house indicator signs will suffice to complete the private road requirement, and the \$26.00 left in their deposit will be returned, making their deposit amount \$0. Roll call vote: Noah-aye; Reilly-aye; Maze-aye; Shanahan-aye; and Francis-aye. Carried.

Website- Publish Minutes: Noah presented a quote from Stew Robinovitz to publish the Township's minutes on the website monthly. The quote is \$20.00 per hour, with a two hour initial set-up (\$40.00). He will bill in one-half hour increments, and it should take approximately one-half hour per month. Francis moved and Shanahan supported to hire Stew Robinovitz (for the above stated quote amount) to publish the Township's Proposed Minutes Pending Approval by Township Board (with date of approval), and also the Approved minutes. All approved minutes will be archived on the website for one year. Roll call vote: Noah-aye; Reilly-aye; Maze-aye; Shanahan-aye; and Francis-aye. Carried.

Hazmat Ordinance: Noah moved and Shanahan supported to table this item until the June 2005 meeting. Carried.

Pest Control Quotes: Quotes for Pest Control from Terminix and Griffin were reviewed by the Board. Francis moved and Shanahan supported to hire Griffin Pest Control for

one year, \$100.00 initial service and \$75.00 quarterly. Roll call vote: Reilly-aye; Maze-aye; Noah-aye; Shanahan-aye; and Francis-aye. Carried.

Mowing Quotes: Several lawn maintenance and lawn service quotes were reviewed by the Board. Francis moved and Maze supported to hire Lyndon Estate Services for this year's mowing season, weekly lawn mowing service \$28.50 per visit plus Option #1 weed control \$34.00 per month. Roll call vote: Maze-aye; Reilly-aye; Noah-aye; Shanahan-aye; and Francis-aye. Carried.

Copier Quotes: Several copier quotes were reviewed by the Board. The Board decided to table this item until the June 2005 meeting, and have the office staff observe a demonstration of the Sharp AR-168D Copier in the meantime.

CAFA Building Authority: Noah explained that the Chelsea Area Fire Authority, Building Authority is requesting names of delegates to represent Lyndon Township for the Building Authority. Noah stated that she felt it would be best to put a notice in the Chelsea and Stockbridge newspapers, for interested people to send a letter of interest to the Township. The Board agreed.

Blight Ordinance: Francis stated that she has some blight-related paperwork of interest to pass on to Merritt Honbaum and Leon Case.

School District Changes: Maze moved and Reilly supported that when a Property Owner Requests a change in school district assessment, please advise them that it will be done at the beginning of the new tax season. To change it at the December Board of Review makes settlement for the tax year difficult. Roll call vote: Maze-aye; Reilly-aye; Noah-aye; Shanahan-aye; and Francis-aye. Carried.

Professional Services: N/A

Township Reports: Reilly stated that since the Board stopped giving oral reports on the various Authorities and areas of Township representation, she feels that the Board and members of the public who attend the meetings are being denied valuable information with the respect of these organizations, as very little information is being presented in paper form regarding some of the various Boards and Authorities. Noah moved and Francis supported to rescind the previous motion that Township Reports must be in writing, and to require that Township Board members serving as representatives on Township Authorities and Township Authorized Boards give oral reports on the activities of their respective Authorities and/or organizations, not to exceed two minutes in time. Additionally, all minutes, agendas, budgets, amended budgets, and audits of these Authorities/agencies must be submitted to the Clerk for the monthly Board packets. Roll call vote: Maze-aye; Reilly-aye; Noah-aye; Shanahan-aye; and Francis-aye. Carried.

Reilly also requested that all time sheets for staff and Board members, and any Board packet information be submitted to her by 5:00 p.m. on the Wednesday prior to the Board Meeting.

Ordinance Officer's Report: Merritt Honbaum reported that he issued six Zoning permits in April, three address applications, two Zoning Board of Appeals applications, two Conditionally Approved Private Road applications and one regular Private Road application.

Other Business: Reilly reported that the County Clean-up Day is May 14, 2005, and they are requesting volunteers from Lyndon Township to help hand out flyers, direct people, and collect money. Maze and Reilly volunteered to help. Noah stated that she may possibly be able to help.

Reilly reported that the Board needs to set a date for three Private Road Meetings. The Board agreed on May 23, 2005 beginning at 6:00 p.m.

Call to the Public: Mr. Snyder requested the amounts of all of the quotes the Board reviewed for services and a job description for the delegate for the CAFA Building Authority.

Adjournment: Shanahan moved and Francis supported to adjourn the meeting at 9:30 p.m. Meeting was adjourned without objection.

Respectfully submitted,

Carol A. Morrow
Office Manager