

PROPOSED MINUTES  
LYNDON TOWNSHIP BOARD MEETING  
MAY 9, 2006  
**PROPOSED MINUTES PENDING APPROVAL BY  
THE LYNDON TOWNSHIP BOARD ON JUNE 13, 2006**

MEMBERS PRESENT: MaryAnn Noah, Linda Reilly, Mary Jane Maze,  
LeeAnn Shanahan, and Kathryn Francis

ALSO PRESENT: Stewart Robinovitz, Web Page Technician and Assistant  
Technology Consultant

*Call to Order:* Supervisor Noah called the meeting to order at 7:00 p.m. with the Pledge of Allegiance to the Flag.

*Call to the Public:* N/A

*Consent Agenda:* Adopted as presented.

*State Police Report:* Michigan State Trooper, Kevin Curtis presented statistics for April 2006:

- 1 theft from a building
- 1 larceny
- 1 property damage complaint
- 1 dangerous drug possession
- 5 traffic accidents reported
- 1 parking violation
- 2 family civil incidences
- 3 suspicious situations

*Spring Clean-Up - Follow-Up:* Francis reported that 671 people attended the Spring Clean-up at Western Washtenaw Recycling Authority on May 6, 2006, which is more than last year's number of 400 people. She also reported that people didn't have to wait more than seven minutes, and Lyndon Township did a very good job of advertising for the event. She stated that the County may decide to hold a Fall Clean-Up this year as well.

*Fall Clean-Up Information:* Morrow reported that Jim Kalmbach is available for a Township Fall Clean-up date of September 30, 2006. The Board decided to wait to see if the County chooses to host a Fall Clean-up, before they decide to schedule one. Francis stated that she should know in approximately two weeks if the County plans to host a Fall Clean-up.

*Lyndon Township Webpage Update:* Web page technician, Stewart Robinovitz addressed the Board, and presented a print out of the new, updated version of the website information. He asked the Board members to review it and contact him with any changes

they may want to make. Robinovitz stated that he needs more information for the zoning and building page, and would like to add downloadable forms to it, which will save residents some time.

Francis stated that she would like to change the phone message by mentioning that residents may download forms off the website, as opposed to them having to come into the office to get them.

*Sugarloaf Sewer - Initiation of Legal Action:* Noah presented a memo to the Board (See attachment A) requesting the Board's approval to initiate legal action against seven residents for failure to connect to the Sugarloaf sewer system. Noah stated that a reminder letter had been sent to them, however all reasonable time has passed and she would like to initiate legal action. Francis requested that one more thirty-day letter be sent to the residents to give them one last chance.

Reilly moved and Maze supported that one more thirty-day reminder letter be sent to the seven residents prior to proceeding with the initiation of legal action. Carried.

*Western Washtenaw Recycling Invoices:* The Board reviewed a bill from Western Washtenaw Recycling Authority for \$19.50 for garbage left in a Lyndon Township dumpster at WWRA.

Noah moved to deny payment of this invoice in the absence of an agreement.

Motion not carried.

Francis moved and Reilly supported to pay the \$19.50 invoice, and this will be the last time. Roll call vote: Francis- aye, Shanahan-aye, Reilly-aye; Maze-aye, and Noah-nay. Carried.

*Policies and Procedures:*

*Draft Proposed Internet Use Policy:* The Board reviewed a Draft Proposed Internet Use Policy, in which Reilly corrected the language from the previous Board meeting last month.

Francis moved and Shanahan supported to accept the corrected Draft Proposed Internet Use Policy. Carried.

*Sewer Service Policy:* Noah presented a Sewer Service Policy for Lyndon Township, to restate its commitment that municipal sewer service in the Township is reserved to correct existing problems on our lakes and streams and not to promote new development within the Township. (See attachment B)

Francis moved and Noah supported to accept the Sewer Service Policy for Lyndon Township. Roll call vote: Noah-aye; Shanahan-aye; Francis-aye; Reilly-aye; and Maze-aye. Carried.

*Meeting Cancellation Policy:*

Noah presented a meeting cancellation policy and cancellation request form for approval. Francis moved and Reilly supported to table this item until the June meeting, Noah will make changes to it. Carried.

*Recording of Use Variances:* Noah presented a Policy Recommendation for Board review. (See attachment C). The Policy Recommendation states that it would be a very good idea that the Township record USE VARIANCES with the Register of Deeds, if one is approved by our Zoning Board of Appeals. Noah is asking the Board to pass this request on for consideration by the Zoning Board of Appeals. Shanahan moved and Reilly supported to pass this Policy Recommendation on to John Francis, Zoning Board of Appeals chair for consideration. Carried.

*Reports:*

*WWRA:* Francis reported that in the future there may be a charge for recycling computers. They are looking to hire a new manager and had fifteen resumes sent in. She also reported that \$3,090.00 was found left in a can there, and they have tried to find the owner of the money. If the owner doesn't come forward soon, the money will be divided among the workers.

*CACA:* Francis reported there is a meeting next week.

*Planning Commission:* Shanahan reported that last month they talked about the Community Sewer Systems.

*CAFA:* Noah reported huge administrative changes and they met with an accounting company today. Also, a mobile office has been delivered for the Chief. Noah reported the possibility of the Township sending out a letter explaining the upcoming millage for the August election.

*Wednesday Office Hours:* Noah reported that the spring and summer months are a very busy time for the Ordinance Officer and the need to have him work, and also get paid for, working Wednesdays, along with his usual Tuesdays and Thursdays from 9:00 a.m.-noon.

Merritt Honbaum, Ordinance Officer is not in attendance to comment.

Francis commented that adding Wednesdays to the Ordinance Officer's schedule is a Board decision, not a Supervisor's decision. Francis stated that this is a small Township, and she would like to keep the hours down, not increase them, and this needs to be a Board decision.

This item was tabled until next month.

*Other Business:*

Shanahan presented a bid for lawn service.

Noah stated that the present lawn service the Township is using has not raised their prices from last year. Noah stated that she would like to keep the loyalty toward the people who don't raise their rates and also do a great job for the Township.

Reilly will check the minutes from last year to see if accepting new bids is necessary and required.

*Closed Session:*

Noah requested closing the session to discuss a security breach in the Township.

Shanahan moved and Maze supported to close the session at 8:45 p.m. to discuss a security breach in the Township. Carried.

*Re-Open Session*

Shanahan moved and Reilly supported to come out of closed session at 9:10 p.m. Carried.

Reilly moved and Maze supported to enhance the building security. Roll call vote: Noah-aye, Reilly-aye; Maze-aye; Shanahan-aye; and Francis-aye. Carried.

Noah requested the Board schedule a Special Meeting next week to discuss the replacement of broken windows at the Town Hall.

Francis disagreed with the scheduling of a Special Meeting due to the cost of holding the meeting, and requested to hold off until the June meeting.

*Adjournment:* Meeting was adjourned at 9:12 p.m. without objection.

Respectfully submitted,

Carol A. Morrow  
Office Manager