

APPROVED MINUTES
LYNDON TOWNSHIP
PUBLIC BUDGET HEARING AND BOARD MEETING
March 13, 2007

MEMBERS PRESENT: MaryAnn Noah, Linda Reilly, Mary Jane Maze,
Kathryn Francis, and LeeAnn Shanahan

ALSO PRESENT: Robert Mester, Deputy Ordinance Officer, Leon Moore, Secretary,
Planning Commission, John Reilly, Chair, Planning Commission,
Gerald Nelson, Planning Commission, and other interested
citizens.

Supervisor Noah called the meeting to order at 7:02 PM, followed by the Pledge of
Allegiance to the Flag.

Open Public Hearing: Noah opened the Budget Public Hearing for the Fiscal Year
2007-2008 at 7:04 PM.

Call to the Public: None

2007/2008 Budget – General Appropriation Act: Noah gave a synopsis of the
Executive Summary for the proposed Lyndon Township Budget of 2007/2008. Budget
line items discussed included supervisor proposed revenue, township wages, general fund
expenditures, schedules of revenue & debt retirement, public improvement funds, and
propose fire emergency special revenue funds.

Noah then presented the General Appropriation Act for 2007-2008. Maze moved and
Reilly supported to accept the General Appropriation Act. Roll call vote: Maze-aye;
Noah-aye; Shanahan-aye; Francis-aye, Reilly-aye. Adopted.

Salary Resolutions: Maze moved and Reilly supported to approve \$21,486.00 as the
2007-2008 salary for the Supervisor, beginning April 1, 2007. Roll call vote: Maze-aye;
Noah-aye; Shanahan-aye; Francis-aye, Reilly-aye. Adopted

Noah moved and Maze supported to approve \$23,986.00 as the 2007-2008 salary for the
Clerk, beginning April 1, 2007. Roll call vote: Maze-aye; Noah-aye; Shanahan-aye;
Francis-aye, Reilly-aye. Adopted

Reilly moved and Noah supported to approve \$23,036.00 as the 2007-2008 salary for the
Treasurer, beginning April 1, 2007. Roll call vote: Maze-aye; Noah-aye; Shanahan-aye;
Francis-aye; Reilly-aye. Adopted

Francis moved and Shanahan supported to approve \$2,700.00 as the 2007-2008 salary for
each trustee, beginning April 1, 2007. Roll call vote: Maze-aye; Noah-aye; Shanahan-
aye; Francis-aye; Reilly-aye. Adopted.

Call to the public: None

Close of Public Hearing: Noah adjourned the Budget Public Hearing at 7:30 PM.

Opening of Regular Meeting: Noah opened the regular meeting at 7:30 PM.

Call to the Public: John Reilly, Chair, Planning Commission requested to make a presentation on the upcoming Lyndon Township Survey. Noah affirmed he is scheduled to present per the agenda.

Mr. Bratten inquired about the additional \$65 fee a trustee receives to attend meetings. Noah responded this would be discussed later during the meeting.

Consent Agenda: The consent agenda was adopted as corrected. Board minutes of 02/13/07 and 03/06/07 were accepted as written. Minutes of 02/08/07 will be provided at the next Board meeting. Copies of the corrected Planning Commission minutes will be provided at the next meeting as information only.

Wireless Internet:: Bill Lockwood – 20/20 Communications: Bill Lockwood, 20/20 Communications, gave a presentation on the installation, cost, and how their system would operate to support the Wireless Washtenaw project. Receiving units would have to be installed at the highest points in the township, i.e. houses, barns, and/or silos. Therefore, Mr. Lockwood has requested an address list of those high points, along with copies of special use permits and ordinances. Information will be supplied to Mr. Lockwood as soon as it is collected. Anyone who agrees to install the receiving unit on their property will have to sign a five year lease agreement.

Multi Lakes Sewer: Amendment to Lyndon Township Sewer Use Ordinance #25: Shanahan moved and Maze supported to approve the amendment to the Lyndon Township Sewer Use Ordinance #25. Roll call vote: Noah-aye; Maze-aye; Reilly-aye; Shanahan-aye; Francis-aye. Adopted.

Multi-Lakes Sewer Authority/Boss Engineering Report: Noah clarified the Boss Engineering study paid for by Dexter Township was done AFTER the townships of Dexter, Lyndon, and Putnam had signed an agreement to go forward with the project. Noah will look up the actual date the resolution was signed and provide to the Board.

Zoomerang/Planning Commission: J. Reilly submitted the Lyndon Township Citizen Survey for approval, which will be mailed out with the April newsletter. The cover letter will contain where to return completed surveys and where to find the survey online.

L. Moore reported on the advantages of using Zoomerang, an Internet software company, which would give citizens the option to complete their survey online. After much discussion, Francis moved and Shanahan supported to authorize the three month service

fee for Zoomerang of \$99, and that funds would come out of the Planning Commission budget. All approved.

Debt Retirement Payments: Noah moved and Shanahan supported to direct the Treasurer to make payments to Washtenaw County Public Works for Multi-Lakes Sewer System Phase II construction and Lyndon/Sylvan Sewer System expansion. All approved.

Lyndon Township Newsletter: Francis proposed a design for the *Lyndon Township Newsletter*. The newsletter is a work in progress and members will work together to produce a final product.

Sylvan Township Workshop: Francis reported the Sylvan Township Workshop had been cancelled.

Meeting Dates: Meeting dates of the 2007-2008 Fiscal Year for the Zoning Board of Appeals, Lyndon Township Board, and Planning Commission were discussed and revised where necessary. Francis moved and Shanahan supported to set the meeting dates as discussed. All approved.

Credit Card: Maze reported issues with Bank of America in reference to erroneous bills with late fees and suggested the township switch to First International Bank & Trust. Francis moved and Shanahan supported to switch banks. All approved.

State Police Report: Francis reported 18 incident reports were filed during the month of February. The Waterloo report was available for viewing by members.

Fee Schedule Amendment: Noah presented an amendment for a Concept Fee Schedule. After some discussion, Noah resolved to talk with John Enos and tabled this item until a later meeting.

Policies & Procedures: Francis moved and Shanahan supported that Francis and Reilly would meet to clarify issues regarding the following policies and procedures. Approved.

1. Reimbursement for Lyndon Township Board Members
2. Workshop/Conference/Training Reimbursement
3. PROV site visits
4. Fall cleanup
5. Board packets
6. Retrieval & copying of Board supplied documents

Reports:

Ordinance Officer's Report – None
Zoning Report – None
Land Division/Private Roads - None

Other Business: Nelson asked if Lyndon Township adopted a Non-Motorized Transportation Plan. Noah stated we did not. Nelson will get a copy for Noah to have on file and discussion at the April Board meeting.

Call to the Public: Mr. Bratten asked about the \$65/meeting fee for Trustees. Noah, proposes that all salaried Board members should not receive payment for any extra special meetings of the Board. Board members would be paid for representing authorities/agencies, education, and those specifically approved exceptions by Board authorization. Reilly and Francis explained there had been no change since last year and that policies are being reviewed.

Jim and Betty Kies argued there is a conflict of interest in allowing Francis to perform soil inspections as she is a Board member and a member of CACA. Francis explained her involvement was temporary and in an overseeing capacity only. Noah agreed and responded to their satisfaction.

Adjournment: Francis moved and Shanahan supported to adjourn the meeting at 10:00 PM. Meeting adjourned without objection.

Respectfully submitted,

Roxanne Petrie
Office Manager